

**KIRTON PARISH COUNCIL**  
MINUTES OF A MEETING OF THE PARISH COUNCIL  
HELD ON THURSDAY 22<sup>nd</sup> February 2022

**Present:** Councillors: P. Watson, Chair, C. Brotherton, Vice Chair, F. Baillie, D. Brown, D. Jarvis, L. O'Connor, R. Pryke, S. Watson  
Acting Clerk D. Fairweather.

**POLICE REPORT** website still only up to date to December

**REPORTS FROM REPRESENTATIVES**

**Town Hall Management Committee** – Acting Clerk attended meeting to understand payments made to and from THMC. Many places to perhaps save THMC money i.e., part of insurance may be duplicated with that of the PC. Pay roll could be carried out by PC at present £25 per month to outside agency. PC agreed pay roll could be taken on by acting Clerk. Both parties to look further into streamlining finances. Clerk advised there is, although it very unlikely to happen, a concern if THMC fails any savings would be returned to Charity Commission and they have a significant contingency whilst the PC are still paying the original monthly payment. Having said that it states in the Deed of Trust that the Parish Council has a responsibility to the Management Committee

**9-22 TO RECEIVE APOLOGIES FOR ABSENCE**

Received from Cllrs Austin and Brookes who were attending the Highways presentation regarding road closures in the village for long term drainage problems

**10-22 TO RECEIVE DECLARATIONS OF INTEREST UNDER THE LOCALISM ACT 2011**

Cllr D. Brown declared membership of the Boston Borough Council Planning Committee  
Cllr P. Watson declared membership of the Boston Borough Council Planning Committee  
Cllr S Watson declared she is married to P Watson who is on the Planning Committee.

**11-22 TO RESOLVE TO GO INTO CLOSED SESSION TO DISCUSS UPDATES OF AUDIT**

Resolved to go into closed session to receive Payroll Audit Report presented by Steve Fletcher LALC representative. Final comments of the pink paper as follows:

*Recommendations The Parish Council should:*

- *Agree the final salary payment and issue P45 in a timely manner.*
- *Undertake further mediation via ACAS / union representatives.*
- *Seek further legal advice and guidance from the Lincolnshire Association of Local Councils (LALC) and ask for legal opinion (as necessary) via NALC.*
- *Consider the appointment (either temporary or retained service) of a HR specialist.*
- *Consider the appointment of a solicitor / legal advisor (as necessary).*
- *Undertake a review of all policies and procedures.*
- *Update its website in order to comply with legislation and best practice.*

Resolved unanimously to accept recommendations with Chair pursuing recommendations further.

**12-22 TO RESOLVE AND APPROVE NOTES OF MEETING OF 25<sup>TH</sup> JANUARY 2022.**

Following proposal and seconder, resolve unanimously to accept as a true copy to become minutes.

### **13-22 TO RECEIVE UPDATES FROM CLERK**

2020-2021 Audit finally signed off with comments of non-conformances, report present to Council.

Sinkage in many of the garden of rest graves is due to the non-filling in of plots. Funeral directors to be advised this as a must in future not just to depend on tubes for support.

### **14-22 TO RECEIVE UPDATES ON COUNCIL PROPOSALS FOR JUBILEE CELEBRATIONS**

PC felt an event should take place for the residents to have a fun 'party in the park' day with entertainment at no cost to them.

A small committee to be formed to bring together ideas. Delegated powers to Chair and Clerk for expenditure incurred up to the cost of donations received and pledged. Proposed Cllr P Watson seconded Cllr O'Connor.

Cllrs P Watson and Brown pledged monies from their Councillor Grant Scheme and the Chair had already received an offer from a local business towards the project. Clerk to speak with Town Hall Management Committee with the plans.

Updates to be received each month.

### **15-22 TO DISCUSS PROBLEMS WITH SALT DELIVERIES AROUND THE VILLAGE**

Deferred to next meeting due to time restrictions

### **16-22 FINANCE**

a) **To Approve Payment of Accounts as per schedule.** Proposed Cllr Brotherton, seconded Cllr Pryke

b) **To Discuss and Approve Finance committee's recommendations to change bank account to Lloyds.**

RFO had reported to Finance Committee HSBC to make a monthly charge for banking. The 'App' is not sufficient for receipts. Proposed Cllr O'Connor seconded Cllr S Watson. Resolved to change over to Lloyds.

### **17-22 PLANNING -**

B/22/0023 The Weir Skeldyke Rd – proposed conversion of outbuilding

B/22/0024 39 Horseshoe Lane – re-nding to front and bank of property

B/22/0041 32 Saxon Gate – single-storey extension

B/22/2033 283 Willington Road – single-storey extension

B/22/0044 Reid Point House, Kirton Fen – single-storey rear and side extension

No objections to any application.

**Date of next meeting Tuesday 22<sup>ND</sup> March 2022**

